**Ordering Supplies**

**Gen Ed Student Supplies:**

-Purell Hand Wipes – currently 75 wipes/canister, 12 canisters/case

-Simple Green Hard Surface Wipes – currently 80 wipes/canister, 6 canisters/cast

-Germ-Ex Hand Sanitizer – currently 12oz bottles, 6 bottles/case

-Sharps Container, small or large, do you have one that needs to be picked up?

Email: Jill Solowczuk at solowczj@aaps.k12.mi.us

Note: Gloves for the clinic must be paid for by the school budget.

**SISS Student Supplies:**

Gloves, blue pads, body wipes, disinfectant wipes, etc.

Complete a P.O. form and send to Rhonda Lockhart, and have it approved by Tracye. It usually takes about 2 weeks to get a purchase order approved and items ordered. Teachers or nurses can order supplies.

Nurse Supplies - Rhonda Lockhart uses the following vendors depending on specials:

-School Nurse Supply

-School Health

-School Specialty

-Office Depot